



**CONSTITUTION AND BY-LAWS**

**OF THE**

**MICHIGAN TREASURE HUNTERS**

# CONSTITUTION

**Article I**    **Name**            Michigan Treasure Hunters

**Article II**    **Purpose**

**Section 1.**    The purpose of this organization is to enhance and encourage outdoor recreational activity of its membership and the general public by promoting and sponsoring social and educational opportunities relating to the hobby of treasure hunting.

**Section 2.**    The objectives of this organization are:

- (a) To recommend improvement in techniques in art and skill of treasure hunting by educating its members and others in good conservation practices.
- (b) To provide an understanding of the hobby of treasure hunting to the general public, explaining the benefits to the participant and to the community.
- (c) To provide for a frequent interchange of ideas with other similar organizations in Michigan and elsewhere.
- (d) To cooperate with individuals, other organizations and all levels of government working toward the conservation of our natural environment
- (e) To encourage the organization of, and bind together, local chapters of treasure hunters, to achieve uniformity of efforts and results.

**Article III**    **Membership**

There will be two (2) types of members consisting of the following categories:

- 1.    Regular member (individual)
- 2.    Family member- will consist of husband and wife and all unmarried dependents under the age the 21.

A regular, or family membership, shall have only one vote.

**Article IV**    **Officers**

The club officers will be: a president, vice president, secretary, treasurer and any other additional officers elected at the discretion of the members

**The Board of Directors**

Shall consist of all elected officers of the club and (5) other elected adult members in good standing.

**Chapter Representative Board**

All elected presidents of Chapters, or his representative, with proxy vote.

**Article V**    **Election of Officers**

All members 18 years or older, in good standing are eligible to hold office.

Officers shall be nominated at the November meeting, elected in January, and take office immediately after the election. In September of each year, the president will appoint a Nomination Committee whose slate will be submitted, and supplemented with nominations from the floor at the October meeting.

The term of office will be one year.

**Write-in Ballots** –Those members who are unable to attend the January meeting shall have the right to vote for officers by submitting their votes in writing to the club address. All ballots received prior to the day of election shall be valid. These mailed-in ballots shall be open after the regular members in attendance vote has been taken.

**Breaking a Tie**-In the event of a tie for any office, a vote would be taken of those members in attendance at the meeting for the purpose of breaking a tie.

## **Article VI Amendments**

This constitution and/ or by-laws may be amended by any member in good standing at any regular meeting, providing however, that the amendments shall have been submitted to the Board of Directors in writing, and read to the membership at a regular meeting and shall be voted upon at the following regular meeting.

## **BY-LAWS**

### **Article I Duties of the Officers of all Chapters:**

**President:** The President will preside at meetings, appoint committee members and perform other customary duties of the office.

**Vic President:** The Vic President shall perform the duties of the President in his absence and chair all appointed duties made by the President

**Secretary:** The Secretary will keep the minutes of all meetings and perform all duties pertaining to the office.

**Treasurer:** The Treasurer will be custodian of all funds. The Officer will prepare financial statements which will be subject to audit. Disbursement will be made only after receiving an invoice or a written check request approved by another elected officer, (besides the Treasurer).

### **Article II Removal and Replacement of Officer:**

Any officer may be removed from office if his or her action impairs his or her effectiveness or adversely affect the reputation of the club. A majority of the Board of Directors will initiate removal procedures. Removal procedure will

provide that the officer to be removed to given thirty days notice of and an opportunity to defend charges against them. A majority vote of 2/3 at the next Board of Directors meeting is required to remove a person from office.

Replacement for vacancy of any officer or board member will be replaced by 2/3 vote at a meeting of the Executive Board and Board of Directors. One Exception, the Vice President will automatically become the President.

**Article III Meetings:** Meeting will be held at the discretion of the chapters.

**Article IV Dues:** Membership regular and membership family payable April 1of each year.

**Article V Finances:** It is the responsibility of the President and Treasurer if the club to maintain appropriate financial records of all club activities and to periodically furnish club members with a financial report. The following requirements are to be observed.

(a) **Records-**The club shall establish and maintain bound financial records indicating details of all club receipts and disbursements, supported by documentation of each transaction. Club records are to be maintained in a safe location.

(b) **Club Funds-** The club is to maintain its funds in a checking account. All receipts are to be deposited promptly accompanied by a deposit slip prepared in duplicate.